

Want to become a Medical Office Professional?

Get comprehensive training in **Medical Administrative Assistant** through the **YWCA Career Pathways Program** and **Seattle Vocational Institute**.

What can you do with a certificate in Medical Administrative Assistant?

This high-demand field offers work in hospitals, clinics, doctor offices and nursing homes.

Possible job titles include Patient Service Representative, Medical Office Assistant, Appointment Scheduler, Referral Coordinator.

Daily tasks might be to greet patients, order and schedule tests, verify insurance, discharge and admit patients.

Eligible students will receive:

- Support to get started and succeed in college.
- Resources to pay for school.
- Assistance with potential issues, like housing, child care or transportation, while in school.
- Career planning and job search assistance.

Eligibility for this program is typically linked to eligibility for basic assistance. Phone Crystal or Jan to find out more.



Earn a 3 quarter Nationally Accredited qualification.

Students in this program will learn:

- Insurance processing
- Medical terminology
- Medical computer applications

Now registering for Spring 2015

In session: April 6th– June 19th

Contact us to get started:

Jan Johnson YWCA Career Navigator
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This program offered
in partnership with:

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