

Want to become a Medical Office Professional?

Get training at South Seattle College

The YWCA Career Pathways Program and South Seattle College present a two quarter **Medical Office Professional (MOP)** training program

What skills will you learn in MOP?

- Insurance Processing
- Medical Terminology
- Medisoft Billing
- Document Processing
- MS ACCESS/Filing
- Excel
- 198 hour internship experience during 2nd quarter

The course also includes resume and cover letter development, job readiness and assistance with education and career planning.

For more information please contact:

Mollie Beebe (206) 336-6979
mbeebe@ywcaworks.org

Students who meet income eligibility are provided with resources to pay for school and books, assistance with potential issues like housing, child care or transportation, and help with job readiness and placement.



Now registering for Spring 2015

In session: April 6th– June 19th

Eligibility Requirements

- Eligible or receiving basic food benefits
- 18 years of age or older
- Do not already possess an AA or BA degree from inside the U.S.A.

A partnership of:

**eliminating racism
empowering women**
Seattle | King | Snohomish

ywca

South Seattle
Community College

