



INSTRUCTIONS FOR ITIN APPLICATIONS

If you need to apply for a new ITIN or your ITIN is expiring or has expired and the ITIN will be included on a U.S. federal tax return, follow the guidelines below to submit your application.

Documents needed:

Original Identification Documentation - See the IRS website for a list of acceptable documents
<https://www.irs.gov/individuals/revised-application-standards-for-itins>
Completed Tax Return

ITIN Application process for 2021

Website with information for clients: <https://www.expresscu.org/borrow/itin/>

You can also Text "ITIN" or "ITIN Español" to 206-203-9751 for contact information and info about renewal and application process.

Contacts at Express Credit Union: Elizabeth and Roy: itin@expresscu.org

Drop-in appointments are at:

Express Credit Union in SoDo
1930 6th Ave S. Suite 104
Seattle, WA 98134

Tuesdays and Thursdays 6pm-9pm
Saturdays 10am-4pm

An appointment is not needed but you can call ahead if they really want to.

Location has lots of free parking. For security during off-hours, doors remain locked, but there are big signs instructing clients to text to be let in.